

Jefferson County
Special Finance Committee Minutes
Sept 11, 2012

Committee members: Braughler, James B.
Hanneman, Jennifer
Jones, Richard C. (Chair)
Mode, Jim
Molinaro, John

1. **Call to order** – Richard Jones called the meeting to order at 6:15 p.m.
2. **Roll call (establish a quorum)** – All committee members were present except for Jennifer Hanneman. Staff in attendance was Gary Petre, Phil Ristow, Brian Lamers, Carla Robinson and Bill Kern.
3. **Certification of compliance with the Open Meetings Law** – Gary Petre certified that the meeting complied with the Open Meeting Law.
4. **Review of the agenda** – No changes.
5. **Citizen Comments** – None..
6. **Communications** – None
7. **Discussion and possible action regarding funding for the replacement of CCAP wiring in the Clerk of Courts Office** – It was explained by Carla Robinson that the State is in the process of replacing the computers and there is a need to update the wiring to utilize the new computers. She indicated the budget is doing well and there will be enough extra funds in the current budget to cover the cost.

Jim Braughler asked when the last time the wiring was updated. It was discussed that there are 40 some computers that did not cost anything and are provided by the State. The wiring is quite old.

A motion was made by Mode/Molinaro to approve using surplus funds from various budget surplus to fund \$35,529 for Carroll Electric to do the wiring. The motion passed 4-0.
8. **Closed session-Deliberating the purchase of public property** – Not needed
9. **Reconvene in open session to take possible action on the item discussed in closed session** -NA
10. **Discussion and possible action regarding the source of funding for the potential purchase of public property** - Phil Ristow talked about using \$200,000 out of the approximate \$500,000 that was for facility design. He explained that the facility design expenses will not be incurred in 2012 based on what we know.

Gary Petre explained the options of transferring the funds out of contingency, using the highway budget or transferring out of the General Fund.

Further discussion took place regarding the bank's offers and contingencies with for zoning and the conditional use permit, the cost of demolition of the existing building and the possibility of the city's razing orders.

A motion was made by Molinaro/Mode to approve the use of existing highway budget funds for the facility design if there was an accepted offer. The motion passed 4-0.

11. Set future meeting schedule, next meeting date, and possible agenda items – The next regular monthly meeting is Thursday September 13, 2012.

12. Adjourn – A motion was made by Molinaro/Mode to adjourn at 6:35 p.m. The motion passed 4-0.

Respectfully submitted,

Jennifer Hanneman
Finance Committee Secretary
Jefferson County

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